



# Wells City Archers

## Minutes

Tuesday 16 January 2024 at 6:30 pm

Wells City Archers Club House

Present	Lynne Evans	President
	Mike Philliskirk	Chairman / Equipment Officer
	Sue Matthews	Secretary
	Carrie Evans	Treasurer
	Steve Bassett	Digital Media Officer
	Tony Henderson	Head Coach
	Matt Rowse	Records Officer
	Idris Feather	Welfare Officer
	Dave Hudsmith	Member Rep
	Connor Pinder	Member Rep

1	Apologies for absence None	
2	Minutes of last meeting Approved	
3	Matters arising	
4	President	
4.1	President asked purpose of the quarterly report and requested that the efforts of the previous committee be included.	
5	Chairman	
5.1	Thanks to Tony Sanford for guiding the white lining training. We now have three seniors and one junior trained.	
6	Secretary	
6.1	A draft of the quarterly report has been circulated to committee members. Each member has written in their own style. A general introduction to the report needs to be added	SM to standardize visual style of report MP to write opening comments
6.2	Banners have been printed and delivered. They will be erected when the flag is installed	MP to install flag Working party to install banners
6.3	Sign by the front door is in place.	
6.4	Several members have expressed interested in becoming club coaches	
6.5	A fund raising group is being set up by Frances Eyre. They will report to the main committee in due course	SM to monitor
6.6	SM has measured the outdoor range and identified three options for managing the range according to AGB Rules of Shooting.	SM to circulate plan and options
6.7	Comments about the club constitution have been received from committee members and in the main they are happy for it to be brought in line with the suggested AGB constitution.	CE to re-write constitution and a separate list of club rules (LE to support)

7	<b>Treasurer</b>	
7.1	Awaiting valuation date by Cooper and Tanner	CE to chase
7.2	The bank mandate for the Chairman is almost complete	MP and CE to finalise
7.3	We have 77 members	
7.4	AGB has refunded club overpayments	
7.5	Bank accounts are: £11,408 and £6,061	
8	<b>Welfare</b>	
8.1	IF is happy with the juniors and the volunteer supervisors	
9	<b>Records</b>	
9.1	MR has subscribed to Golden Records for two years	
9.2	The proposed date for the Maria Eden is Saturday 27 July. There was some discussion on the format of the day. Discussion on whether this could be opened up to archers from other clubs.	MR to set up group to organise the shoot and report back to committee
9.3	New age brackets have come into play for juniors. Each junior moved up an age category in January	
9.4	There is an AGB January challenge – members have been informed via WhatsApp and should be encouraged to take part.	SM to add to weekly newsletter
10	<b>Coaching</b>	
10.1	The next beginners course is full and starts on Monday 5 February	
10.2	All potential coaches are invited to attend	
11	<b>Digital media</b>	
11.1	SB has found software to video record archers. CP knows the software	SB and CP to liaise
11.2	SB is still working on creating email lists for group larger than 10	
11.3	SB has paid for additional email addresses	SB to liaise with LE for President email
11.4	Still working on website	SM to chase
12	<b>Equipment</b>	
12.1	The “must-do” jobs are completed	
12.2	Liaison is taking place with Tennis over the side gate lock. The lock has been chosen and costs will be split between Tennis and Archery	MP to pursue
12.3	The water heater in the kitchen should have been installed with a vent and a pressure relief valve. In its present state it is dangerous. It is also a constant heater and is therefore continuously using electricity. This needs to be swapped to an instant water heater. A second heater also needs to be fitted in the toilet. They cost around £100 each. The electricians who originally wired the building will come in to quote for changing the wiring, fitting, and issuing a new EICR	MP to buy heaters and arrange installation
12.4	Archers are now getting involved in maintenance of bosses. DH has provided cutters for the uncut foam	
12.5	In the management plan for the building the asbestos roof is noted as vulnerable. MP proposed installing backstop netting in the eaves. This has been costed at £1400.	MP to order netting
13	<b>Juniors</b>	
13.1	The rota for the junior supervisors has been shared	
13.2	A meeting of junior supervisors took place at the start of January	

13.3	Somerset County junior coaching sessions are being planned and will be hosted at Wells on Saturday mornings.	
13.4	DH asked about the possibility of purchasing second hand 3D targets.	DH to research costs of 3D targets
14	<b>Member Reps</b>	
14.1	A General Chat group has been added to WhatsApp	
14.2	CP would like to progress the YouTube channel and would like help from club members	SM to put request in newsletter
14.3	WCA Instagram account has been set up by Frances	
14.4	MP asked if member reps were meeting new members	SM to plan how to get arrange introductions
14.5	Club shirts	CP to contact Liz
15	<b>Wells Sports Club</b>	
15.1	Meeting of WSC will take place on 17 January in the archery club. CE will represent WCA. Items to be raised: <ul style="list-style-type: none"> <li>- Roof</li> <li>- Fence</li> <li>- Split of rent/rates</li> <li>- Netball downpipe extension</li> <li>- Hire of sports club building</li> </ul>	CE to attend
16	<b>SCAS &amp; GWAS</b>	
	See attached report from LE	
	Next meeting is on 6 February	
17	<b>AOB</b>	
17.1	Start Archery Week is 4-12 May	ALL to put in diary
17.2	WCA public facebook page needs populating with stories	ALL to consider
	<b>Date for next Committee Meeting</b> Tuesday 5 March 2024 6.30pm	
	<b>Meeting ended at 8.15pm</b>	



**Council Meeting Tuesday 12<sup>th</sup> December 2022 at 7.30pm**

**Virtual meeting via Gotomeeting.com**

**Notes on the Meeting: LAE**

- 1) Apologies and notification of any other business.

Meeting delayed due to IT difficulties! New system set up on Zoom, to commence at 20.00

CCO Sue Matthews, John Bennet, Liam Goodes, plus 2 others

In attendance: Anne Lewin, Andrew Rees, Vikki Atkins, Clair Crook, Hilary, Robin, Ian Crook, Yvonne Oakshott, Andrew Woffston – Yeo Bowmen

The Meeting being quorate.

- 2) Minutes from the meetings of 7th February 2023. Approved and passed

- 3) Matters arising. Presidents Medal not dealt with

- 4) Report from Executive Officers:

- i. President: VA Nothing, Many thanks to all those who have worked for the County throughout the year.
- ii. Chair: AR: Reiterated the appreciation voice by the President.  
Comments on the National County Tournament badly organised
- iii. Hon. Secretary. Anne Lewin: SCAA equipment all now at Burnham C of Archers
- iv. Hon. Treasurer. Full report attached
- v. Development Officer. No report, JB in Rumania GWAS Development Officer paid for by AGB, Club Member of Cleeve Alexandra Miller

- 5) Report from Officers: Attached where available

- i. Senior squad. Report Attached: (CJ) Full report read by Anne Lewin  
3 recommendations seconded by Robin, supported by the meeting. Discussion followed:
- ii. Juniors inc. Winter training. Clair Crook
- iii. County Coaching Organiser. Report Attached: SM requested to stand down as CCO  
Read by Anne Lewin: Discussion over the reimbursement to support training of coaches.
- iv. Members at the meeting would like to persuade Sue to stay on as CCO and
- v. Tournaments – outdoor champs; Battle of Britain and indoor champs. JB to continue as TO,  
Request to Liam Goodes re Battle of Britain.  
Indoor Champs: Report by Robin:
- vi. Postal Competitions:
- vii. Website.

- viii. Record Officers. Liam Goodes No Report
  - ix. Equipment Officer.: Role vacant
  - x. Field Officer. JB Officer in Rumania
- 6) GWAS Representative's report. Nothing to Report
  - 7) Proposal by GAS for the Intercounties squad configuration (copy attached).  
Counties to be consulted. Possibly due to finding archery venues big enough to host the event.  
More information required by GAS. Discussion over rotation of venue
  - 8) County clout championship. All in favour – Sunday 9<sup>th</sup> June
  - 9) Club Complaints and Disciplinary Procedures  
Letter to clubs on the requirement to have a disciplinary policy without one the 'club' refers to the next level of administration
  - 10) Ianseo final equipment purchase / grant from GWAS: Action LG, Robin, JB VA
  - 11) AOB (to be notified at the start of the meeting)  
Medal Awards: – follow AGB.  
Issue over
  - 12) Date and venue of next meeting. Tuesday 6<sup>th</sup> February 2024 7.30