



Wells City Archers

Minutes

Wednesday 14 May 2025 at 6:30 pm
Wells City Archers Club House

Present	Nicky Everett	Chair
	Sue Matthews	Secretary
	Paul Grinham	Treasurer
	Steve Bassett	Digital Media Officer
	Paul Hughes	Equipment
	Mike Philliskirk	Head Coach & Building
	Matt Rowse	Records
	Frances Eyre	Member Rep

1	Apologies for absence							
	Lynne Evans, Connor Pinder, Idris Feather							
2	Minutes of last meeting							
	Approved.							
3	Matters arising							
	9 Connor has it in hand	CP to organise						
	10 Mike still pursuing	MP to organise						
4	Finances							
4.1	<p>Balances as of 12-5-25</p> <table> <tr> <td>Current Account:</td> <td>£10,459.46</td> </tr> <tr> <td>Deposit</td> <td>£16,211.38</td> </tr> <tr> <td>Total</td> <td>£26,670.84</td> </tr> </table> <p>Key items since GM on April 28th</p> <p>The only transaction of note is that we received £200 from Archery GB for range hire. for the first session of the Coaching course being run by Sue. The first of 4 sessions and given that all the attendees are members or at least an associate of the club, we are getting reimbursed for training our own, notwithstanding Sue's time.</p> <p>We are now at 104 members.</p> <p>At the GM Lynne posed a question on the cost of running the club without any revenue.</p> <p>In the extreme, without any archers shooting, we would still have costs of</p> <ul style="list-style-type: none"> • Insurance £750 • WSC charge £1,100 • Electric standing charge £220 • Water standing charge £60 • IT (hosting/mail) £50 • Fire checks £60 <p>Total £2,240</p> <p>Perhaps a very artificial situation</p>	Current Account:	£10,459.46	Deposit	£16,211.38	Total	£26,670.84	
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	<p>With archers shooting</p> <ul style="list-style-type: none"> • Insurance £750 • WSC charge £1,100 • Electric £2,220 • Water £150 • IT (hosting/mail) £50 • Fire Checks £60 • Archery Consumables (foam/faces) £1,200 • Grass cutting £800 • Housekeeping £150 <p>Total £6,480</p> <p>This equates to around 40 archers. (As an aside the membership at the end of 22/23 was circa 57 so viable but little wriggle room) All numbers are assumptions and the scale of the consumables and electricity would be very dependent on the number of archers shooting and when.</p> <p>Also assumes</p> <ul style="list-style-type: none"> • No beginners revenue but also no costs as no kit needs to be replaced • No building maintenance • And no surplus to save into a capital fund, 	
4.2	PH reported that more boss foam has been ordered at a cost of approx. £800.	
4.3	SM requested of PG that proposals on 25/26 membership fees be available at the next committee meeting.	PG to organise
5	Building	
5.1	The asbestos checks are up to date. The fire regulation checks are up to date.	
5.2	Vegetation at the rear of range needs cutting back as it is detrimental to the building.	MP to organise
5.3	Water pressure needs addressing before hot water can be added to toilet.	DM and MP to pursue
5.3	PH asked if mezzanine is to be removed. All committee agreed it would be a good idea.	MP to organise
6	Roof	
6.1	<p>MP has received several quotes. The process is: repair, clean, seal.</p> <p>PH asked if there is insurance cover for damage caused during refurbishment; and if the guarantee is with the manufacturer of the sealant or the installer.</p> <p>It was agreed that MP would seek answers, share the information as soon as received, and committee would give approval to proceed asap.</p>	MP to progress
7	Committee roles	
7.1	SM reported that all new roles had been filled except for Competitions.	

	<p>SM agreed to invite new role holders to next committee meeting.</p> <p>Membership secretary – Sheila Pickthorne Housekeeping – Mandy Thorpe Outdoor – Jayson Nickholds Publicity – Pam Rowse Social – Connor Pinder Young archers – John Baker</p> <p>SB to set up email addresses for new roles</p>	<p>SM to progress</p> <p>SB to liaise with new committee members</p>
8	Flags	
8.1	No progress has been made on the tear drop flag. SM suggested asking new Publicity Officer to progress with some urgency to meet Dunster and Maria Eden deadlines	SM to progress
8.2	SM reported that a member has approached her regarding the outdoor range flag. It has been agreed that if this member is shooting alone she has dispensation to fly the flag using only one pole.	All to note
9	Safeguarding	
9.1	Nothing to report	
10	Wells Sports club	
10.1	<p>PG gave an update on WSC discussions over the last few months.</p> <p>Firstly a reminder on the format. All the members of all 4 constituent clubs are members of WSC. There are 4 trustees of WSC, one per club. The committee is made up of these 4 plus 2 representatives from each club and a council rep. The officers of the club – president, chair, treasurer and secretary are from these 12.</p> <p>Since February there have been two key topics of discussion. Business Rates and the Lease between Somerset CC and WSC.</p> <p>Business Rates</p> <p>Historically WSC enjoyed full rate relief under Mendip DC but since council unification this has altered to 75% for 24/25 and 40% for 25/26. The rateable value is around 6,600 so this year’s charge is £3,953.</p> <p>The total WSC budget for the year is £14,683 (rent, rates, bank charges, insurance) but at one point it had to be assumed that there would be no rates relief, the budget was provisionally set at £17.3k. This is paid in 4x quarterly tranches.</p> <p>WCFC pay 68% of the total and balked at the increase because of cash flow problems.</p> <p>This position evolved to ‘we will only pay the same as last year’ but then revised further, as I understand, to WFC them paying the correct 1st quarter charge. The next quarter is due July 1st.</p>	

	<p>Lease</p> <p>The Lease between Somerset and WSC, which runs until September 2054, has a clause that allows WSC to serve a break notice on SCC and also for SCC to serve on WSC providing they offer alternate facilities.</p> <p>The lack of guarantee caused by this break clause was giving the WFCFC real issues with obtaining grants from Footballing bodies and they wanted to discuss getting the break notice clause – clause 33 – removed from the lease.</p> <p>This gave the other clubs concern about our security.</p> <p>Legal advice on the lease changes had been taken and the view provided that removal of the clause would strength the WSC position by providing a tenancy to Sept 2054 without the council having any means of cutting it short (as long as it doesn't breach other conditions).</p> <p>WSC have yet to decide on this point.</p> <p>Representatives</p> <p>WCA needs to appoint two representatives to WSC for the year.</p> <p>Mike P and I have attended on behalf of WCA since Feb of this year.</p> <p>PH urged caution in removing clause 33 and suggested formal, paid for advice which considers the lease as a whole.</p> <p>PG and MP reported that WFC stopped cutting our grass – without giving WCA any notice – and it is viewed that this is part of WFC's aversive stance.</p> <p>PG and MP were nominated to be WCA's representatives at WSC. Voted unanimously.</p>	PG to inform WSC
11	SCAA and GWAS	
16.1	Nothing to report	
12	AOB	
12.1	MR suggested that club records should be restricted to scores achieved under competition conditions. Agreed unanimously.	MR to organize
12.2	MR asked that further committee members be given admin access to Golden Records.	MR/GDPR officer to inform SM of mem form wording change
12.3	Maria Eden Date is confirmed for 26 July. MR asked for approval for entry fee at £8 – all agreed MR asked for budget for a promotional board for the event at approx. £40 – all agreed	MR to organize

	MR asked for approval to order medals – all agreed MP reported that Glasto radio would like to attend.	MR to arrange free entry
12.4	Shed PH reported that the shed is planned to be tidied/cleared and made more usable.	PH to organise
	Date for next Meeting	
	Wednesday 25 June at 6.30pm	
	Meeting ended at 8.00pm	