



Wells City Archers

Minutes

Wednesday 25 June 2025 at 6:30 pm

Wells City Archers Club House

Present	Paul Grinham	Treasurer (Acting Chair)
	Sue Matthews	Secretary
	Mike Philliskirk	Head Coach & Building
	Steve Bassett	Digital Media Officer
	Sheila Pickthorne	Membership Secretary
	Pam Rowse	Publicity
	Matt Rowse	Records
	Connor Pinder	Member Rep
	John Baker	Young Archers

1	Apologies for absence	
	Lynne Evans, Matt Dunn, Nicky Everett, Frances Eyre, Mandy Thorpe	
2	Minutes of last meeting	
	Approved.	
3	Matters arising	
	9 Connor to inform committee when filming is to take place. Agreed to stop tracking in the minutes	
	10 Dummy CCTV camera installed. Notices to be applied	MP to organise
	5.2 Vegetation was successfully cleared	
	5.3 Hot water into toilet is still ongoing.	MP to organise
	5.4 Mezzanine removal deferred to later in the year	
	7 New committee members invited to this meeting	
	12.2 Membership form has been amended to reflect access to GR. GR access matrix to be written	MR to produce
	12.4 Shed re-organisation started.	PH to pursue
4	Finances	
4.1	<p>Balances as of 25-5-25</p> <p>Current Account: £ 6,503.43</p> <p>Deposit £16,227.75</p> <p>Total £22,731.18</p> <p>Key items since CM of May 14th</p> <p>EDF Invoice for 4 months - £1615. It covered the winter months and was based on actual rather than estimated readings yet still seemed large. On review of past readings we are using around 50% more electricity than last year – reflecting the larger club and more regular indoor shooting.</p> <p>Further £200 from AGB for range hire.</p> <p>£3,420 Deposit to Dixey Clean</p> <p>Current overspend for year is £3,061</p>	

5	Building	
5.1	MP reported: The asbestos checks are up to date. The fire regulation checks are up to date.	
5.2	MP stated the painting and weed clearing means that the building is in pretty good condition.	
5.3	MP stated the roof and hot water are now the only issues outstanding.	DM and MP to pursue
6	Roof	
6.1	<p>MP reported that the roof over the foyer area, despite being newer than the rest of the building, is in poorer condition.</p> <p>MP has confidence the repairing company will sort the problems.</p> <p>The sealing system will secure the bolts holding the panels in place. The guarantee is for 10 years.</p> <p>There is a site visit and briefing on 2 July at 9am and all WSC sports clubs have been invited to attend.</p> <p>The start date for work is 21 July. Access to the building will be restricted during the work which will take place between 10am and 3pm.</p> <p>During these times the flag will not need to be flown.</p> <p>Target faces can be left on the bosses and secured against the wind.</p>	<p>MP to progress</p> <p>SM to put in newsletter</p>
7	Club records	
7.1	<p>At the last committee meeting it was agreed that club records should be restricted to scores achieved under competition conditions as this is the standard set by other archery organisations including SCAA.</p> <p>MR stated that GR would be re-set so that the records would start from October 2023. Agreed unanimously.</p>	MR to progress
	<p>SM suggested wording on the Club Governance should reflect this and the following wording added:</p> <p>Club records can be claimed for rounds shot under AGB Rules of Shooting for example at club tournaments and official club target nights. Scores must be submitted to Golden Records.</p> <p>Agreed unanimously.</p>	SM to amend guidance
8	Maria Eden	
8.1	<p>MR reported that preparation is going well. Medals and badges have been ordered.</p> <p>Trophy winners will be sent reminder to return</p>	MR
8.2	<p>PR has designed A0 information board to be displayed.</p> <p>Design agreed unanimously.</p> <p>SM agreed to loan flip chart stand and stakes,</p>	<p>PR to progress</p> <p>SM</p>

8.3	<p>There are 28 entries, including 1 Young Archer.</p> <p>Field captains have volunteered, but no one has offered to run the fun shoot. MP agreed to submit ideas.</p>	MP to liaise																														
9	Young Archers																															
9.1	<p>JB reported that there are 16 regular Young Archers shooting at the Saturday morning sessions. This may cause an issue in the indoor season where the range will be crowded.</p> <p>There are currently 7 supervisors on the roster but more are required. Discussion on possible options. Agreed that this needs to be reviewed and monitored.</p> <p>MR gave the view that a formal roster might work better than the adhoc question of “ who can help this weekend”</p> <p>JB to continue to roster and to pass names of people who have shown an interest to SM.</p>	<p>JB to monitor</p> <p>JB to progress</p>																														
10	Vending machine																															
10.1	<p>SM reported that we need someone to take on the role of re-stocking the vending machine; and monitor best before dates (Spot check on bars in machine post meeting showed that they are ok - BBE Nov 25)</p> <p>SM to ask Housekeeping if they would consider.</p> <p>JB to canvas Young Archers on preferred content.</p>	<p>SM to progress</p> <p>JB to progress</p>																														
12	Membership Fees Summer 2025																															
12.1	<p>PG reported that having implemented personalised renewal dates and removed pro-rated affiliation fees depending on joining date, AGB have now set up a summer special – join between June and September for a reduced fee of £20 (vs £ 60) but very much up to individual clubs if they want to offer it</p> <p>We have had feedback that some who have finished our beginners courses would like to continue but do not have the funds.</p> <p>Archers would join until September30th and then would be in the normal renewal cycle with the bulk of us.</p> <p>As we are already at the end of June and there are only 3 months on the offer left, PG suggested a higher discount than AGB.</p> <p>The downside is that the AGB Admin would require the club to collect the personal details and input them on Sport80. This is a change of process for our Membership Sec.</p> <p>All agreed.</p> <table><tr><td>Now to Sept 30th</td><td>WCA membership</td><td>AGB</td><td>Region</td><td>County</td><td>Total</td></tr><tr><td>Senior</td><td>£50</td><td>£20</td><td>£3</td><td>£3</td><td>£76</td></tr><tr><td>Junior</td><td>£24</td><td>£10</td><td>£1</td><td>£1</td><td>£36</td></tr><tr><td>Disability</td><td>£15</td><td>£10</td><td>£0</td><td>£0</td><td>£25</td></tr><tr><td>Non shooting</td><td>£9</td><td>n/a</td><td>n/a</td><td>n/a</td><td>£9</td></tr></table>	Now to Sept 30 th	WCA membership	AGB	Region	County	Total	Senior	£50	£20	£3	£3	£76	Junior	£24	£10	£1	£1	£36	Disability	£15	£10	£0	£0	£25	Non shooting	£9	n/a	n/a	n/a	£9	
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	SM to create new membership form and contact previous non-joining beginners and offer to people on new beginners courses.	SM to progress																																										
11	Membership Fees 2025/6																																											
	<p>PG reported it is time to review and set the Club membership fees that will take effect from 1 October 2025, with the renewal window for most starting on Sept 1st. The setting of membership rates is within the governance of this committee.</p> <p>AGB have implemented a £5 increase for all from Oct 25 and have already announced that there will be a further £5 increase from Oct 26. There are no County or Region affiliation fee changes before April 26.</p> <p>We have 110 members at the moment and based on last year around 20% will not renew. Assuming this, renewals will generate around £12,800 of income with new members adding to those over the year. If 100% renewal we would generate £16,000 of income for next year. Our membership fees need to fund our shooting. To pay for electricity, the rates, to replace our targets, replace consumables to maintain the fabric of the building etc etc and as such our contributions should reflect our ability to access the facilities of the club.</p> <p>There was a discussion on the fee options and the raise in fees for the disability group was heavily debated. The fees below were agreed unanimously.</p> <table><tr><td></td><td>WCA membership</td><td>Region</td><td>County</td><td>AGB</td><td>Total</td></tr><tr><td>Senior</td><td>£173</td><td>£8</td><td>£6</td><td>£65</td><td>£252.00</td></tr><tr><td>Over Govt ret age</td><td>£156</td><td>£8</td><td>£6</td><td>£65</td><td>£235.00</td></tr><tr><td>Junior (U21)</td><td>£82</td><td>£3</td><td>£3</td><td>£25</td><td>£113.00</td></tr><tr><td>Junior (U21, child of senior member)</td><td>£74</td><td>£3</td><td>£3</td><td>£25</td><td>£105.00</td></tr><tr><td>Disability</td><td>£82</td><td>£0</td><td>£0</td><td>£25</td><td>£107.00</td></tr><tr><td>Non shooting</td><td>£30</td><td>n/a</td><td>n/a</td><td>n/a</td><td>£30.00</td></tr></table>		WCA membership	Region	County	AGB	Total	Senior	£173	£8	£6	£65	£252.00	Over Govt ret age	£156	£8	£6	£65	£235.00	Junior (U21)	£82	£3	£3	£25	£113.00	Junior (U21, child of senior member)	£74	£3	£3	£25	£105.00	Disability	£82	£0	£0	£25	£107.00	Non shooting	£30	n/a	n/a	n/a	£30.00	
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13	Safeguarding																																											
13.1	Nothing to report																																											
14	Wells Sports club																																											
10.1	<p>PG reported that the WSC AGM took place on June 4th. Club representatives confirmed for all 4 clubs and accounts presented. £2,953 overspend for the year due to having to pay for past rent increases not invoiced by SCC.</p> <p>At the committee meeting officers were appointed – with one change from last year. Dave Hiscox (the WFC trustee) is now secretary, with Elsie remaining as Treasurer rather than both roles.</p> <p>The meeting agreed to progress the change of the lease to remove the</p>																																											

	break clause. Cost will be split between the constituent clubs based on funding rules. WCA will be paying around £80. There is a separate initiative to review the governance of the club and the rules for the way the member clubs interact.	
15	SCAA and GWAS	
15.1	Nothing to report	
16	AOB	
16.1	Club Flag PR presented a proposed design. The cost is £152.10 CP questioned the rigidity of the bottom corner of the flag. PR assured him it would be fine. All agreed to purchase	PR to progress
16.1.2	Member reps to contact original flag requester and to make it available for them to take to Dunster.	CP / FE to progress
16.4	EGM SM reported that an EGM needs to be called prior to the AGM to agree the new committee roles.	SM to progress
	Date for next Meeting	
	Wednesday 6 August at 6.30pm	
	Meeting ended at 8.00pm	