



Wells City Archers

Minutes

Wednesday 6 August 2025 at 6:30 pm
Wells City Archers Club House

Present	Paul Grinham	Treasurer (Acting Chair)
	Lynne Evans	President
	Sue Matthews	Secretary
	Mike Philliskirk	Head Coach & Building
	Steve Bassett	Digital Media Officer
	Sheila Pickthorne	Membership Secretary
	Matt Dunn	Welfare
	Matt Rowse	Records
	Connor Pinder	Member Rep
	John Baker	Young Archers
	Mandy Thorpe	Housekeeping
	Jay Nickholds	Outdoor

1	Apologies for absence	
	Frances Eyre, Pam Rowse Also not in attendance: Paul Hughes, Nicky Everett	
2	Minutes of last meeting	
	Approved.	
3	Matters arising	
	3. 10 Notices for CCTV to be applied	MP to organise
	7 Club records updated	
	8 Maria Eden was a success. Thanks were offered to Matt (and Pam) for a great day.	
	8 Young Archers issues are sorted	
	10 Vending machine – Mandy has agreed to take on the role. Thanks were offered.	
	12 Summer membership – two Young Archers have used this option	
	16.1 Club flag – was printed and delivered. Thanks offered to Pam. It was not taken to Dunster, but was displayed at the Maria Eden.	
	Standing Items	
4	Finances	
4.1	<p>Balances as of 05-08-25</p> <p>Current Account: £ 5,683.49</p> <p>Deposit £16,258.65</p> <p>Total £21,942.14</p> <p>Key items since CM of June 25th</p> <p>£375 from new members, £280 from sign-up for future courses</p> <p>Further £200 from AGB for range hire, with an invoice for a further £300 issued</p> <p>Maria Eden generated a surplus of circa £20 but that includes £40 for the</p>	

	info board which would not occur in future years. Entry fees generated £272. If we are looking to cover costs then we are fine; if we are looking to generate some misc income then we probably need to raise entry fee. Foam : £856.60, Ceiling disposal : £250, Faces : £110, Feather flag: £150. Discussions are ongoing on the final amount to be paid to Dixie Clean Current overspend for year is £3,851	
5	Building	
5.1	MP reported: The asbestos checks are up to date. The fire regulation checks are up to date.	
5.2	Hot water in the toilet requires an electrician to fit.	MP to organise quote.
6	Safeguarding	
6.1	No issues to report	
6.2	Matt reported he now has his Safeguarding qualification and his DBS and will be meeting the Young Archers this coming weekend.	
7	Wells Sports club	
7.1	Lease change is in progress. Costs will be split between the four sports.	
8	SCAA and GWAS	
8.1	Nothing to report	
8.2	Lynne noted there has been success and participation at regional and county shoots. Overall attendance at these events has declined.	
	Additional Items	
9	Roof	
9.1	<p>Mike reported that the roof proved to be more fragile than the cleaning company had predicted. The cleaning process led to a lot of water in the range. The company showed Mike a video of water pouring through the roof. The original construction of the roof did not provide enough overlap of the panels.</p> <p>The decision was taken on the second day to halt progress before damage occurred to the fabric of the building.</p> <p>On a positive note – after the heavy rain this week, there have been no major leaks.</p> <p>Ceiling tiles in the kitchen area were taken down to review the roof in that area. The tiles were sodden and some disintegrated, so they have been disposed of.</p> <p>Paul reported that the cleaning company is asking for 50% of the contract fee. WCA is arguing that 50% has not been completed. Matt R offered to ask his father to review the terms and conditions to see where we stand.</p> <p>Lynne suggested contacting a solicitor.</p>	PG and MR to liaise regarding advice.
10	Kingston shoot and Club championships	
10.1	Sue reported that the Kingston shoot will require seven bosses. Stakes and rope will be required for the side overshoot.	

	<p>Ideally the area behind the waiting line needs strimming to give more room.</p> <p>We need more Wells archers to take part.</p> <p>We are obliged to provide an after shoot tea, so members are asked to bring refreshments.</p>	<p>JN to organise strimming.</p> <p>SM to push event in newsletter</p>
10.2	<p>Paul reported that the club championships will be an American round and there will be trophies and medals for handicap winners; plus winners for scratch scores.</p> <p>It was agreed to have a buffet afterwards.</p>	<p>SM to purchase medals.</p> <p>All to bring food.</p>
11	Constitution and governance	
11.1	<p>An amended constitution and governance were circulated with the minutes. An amendment was made to the governance wording at the meeting.</p> <p>Both documents were agreed.</p>	<p>SM to circulate with notice of EGM</p>
12	Dates for EGM/AGM	
12.1	<p>Sue explained the requirement for an EGM (or Special General Meeting) to agree the changes to the constitution prior to the AGM.</p> <p>Dates for the GMs are: EGM 17 September 7pm AGM 20 October 7pm</p>	<p>SM to add to newsletter</p>
13	AOB	
13.1	<p>Equipment</p> <p>Jay reported that the shed contains a broken strimmer, a push mower and a ride on mower.</p> <p>He recommended scrapping the strimmer and push mower and purchasing battery replacements; and selling the ride on mower.</p>	<p>SM to ask PH to service the ride on mower</p> <p>JN to bring quote for a strimmer and mower to committee.</p>
13.2	<p>Shooting line and waiting area</p> <p>Jay stated that the shooting line needs work and the area behind the waiting line needs clearing. There is a new member (ME) with a digger who has offered to help. The area then needs to be covered with a tarpaulin and there is a potential for decking.</p>	<p>JN to organise clearance after the club championships (end of Sept). JN to cost out decking proposal.</p>
13.3	<p>Mandy asked about age of the chairs. She has found that the backs are getting loose and need repairing/tidying.</p>	<p>MT/MP to organise</p>
13.4	<p>Matt D offered the help of his wife when applying for grant funding as she has experience in this area.</p>	<p>SM to contact</p>
	Date for next Meeting	
	Wednesday 8 October at 6.30pm	
	Meeting ended at 19.41	