



Wells City Archers

Minutes

Wednesday 19 November 2025 at 6:30 pm
Wells City Archers Club House

Present	Sue Matthews	Chair
	Lynne Evans	President
	Pam Rowse	Secretary / Publicity
	Paul Grinham	Treasurer
	Sheila Pickthorne	Membership
	Mike Philliskirk	Head Coach
	Steve Bassett	Digital Media Officer
	Matt Rowse	Records
	Jane Clulow	Social
	Ken Hill	Building
	Andy Bartin	Competitions
	John Baker	Young Archers
	Mandy Thorpe	Housekeeping
	Jay Nickholds	Outdoor

	<h3>Chair's Welcome</h3>	
	<p>Welcome to the new committee of 2025/6. Especially to the new members joining us for the first time.</p> <p>I have been a club secretary many times, a club treasurer once, and even – what we used to call – a Child Protection Officer. This is my first time as a Chair.</p> <p>This year I would like to develop a strategy for the club – a programme of what we want to achieve over the next year, when we are going to do it, and how much it is going to cost us. Paul has asked for estimates for any large projects you have in mind.</p> <p>I will work with you all over the coming months to develop the strategy, which we will need to have in place if we intend to seek funding/grants (for the roof) and if we wish to apply to be an AGB OnTarget Club – which will help our grant applications.</p> <p>I would also like to set expectations for the new committee which I am sure you all already know – but I think it is worth saying out loud.</p> <p>Everyone here is a volunteer and is juggling their role with other life commitments – but as you have volunteered, you have implicitly agreed to fulfil your duties and support the other members of this committee and the club.</p> <p>Each role requires your time, but probably the most onerous job is that of Secretary. Now, whilst everyone else on this committee gets something out of being a club member – ie the chance to shoot and enjoy the sport, Pam has volunteered for this role with no additional benefits. As a non shooting member she has paid for the privilege of watching us enjoy ourselves; and now she has taken on these extra duties. Therefore I would please ask that every committee member responds to her requests</p>	

	<p>diligently, in a timely fashion and politely.</p> <p>So, in addition to following the AGB Code of Conduct, I would ask that members of the Wells City Archers Committee:</p> <ul style="list-style-type: none"> • Respect other committee members • Respond expediently to requests from other committee members • Read and approve committee minutes • Provide reports to the committee • Suggest items for the agenda • Provide items for the newsletter – and read the newsletter so that you can answer questions from fellow members and know what events are happening and when • Attend committee meetings where required/able • Signal agreement to a decision that needs to be made quickly in between meetings <p>Whilst these are the administrative elements, we also have a role to play in creating a club that is somewhere where we all want to be.</p> <p>Wells City Archers is going from strength to strength – in terms of its infrastructure, management and coaching. This is being reflected in great successes at tournaments, in the postal leagues and our growing positive reputation (I was recently told that we are “the posh club”).</p> <p>Committee members also have a role in guiding the club and setting standards of behaviour and communication. Those of you who have completed the Empowering Archery module on the coaching courses know that we – the leaders of the club – set the motivational climate. We are role models, and it is our influence that helps make the club an encouraging, welcoming and supportive environment for our members.</p> <p>Let’s keep the momentum going and be the club that is the envy of Somerset.</p>	
1	Apologies for absence	
	<p>Matt Dunn</p> <p>Also not in Attendance: Paul Hughes</p>	
2	Minutes of last meeting	
	Approved.	
3	Matters arising	
	3.5.2 Hot water in toilet – hot water boiler has been acquired and will be fitted in the next couple of weeks	MP / KH to organise
	3.13.1 No known progress on the servicing of the mower	
	<p>3.13.1 JN confirmed he has quotes from anywhere between £300 and £800 for a new strimmer, but suggested a figure of £350 would be a reasonable amount to spend. Committee agreed to this figure, and it was suggested that the upcoming Black Friday deals would be worth looking at. JN to purchase a suitable model.</p> <p>The club will also provide a safety visor to be worn when the strimmer is in use, but other safety items such as suitable boots and gloves should be provided by the volunteers who use the strimmer</p>	JN to organise
	3.1 The address of the source of noxious smoke created by a resident at the back of range has been identified by MP. LE asked for the address to be	MP to send to LE

	clarified so she can provide to WSC.							
	3.2 LE has asked WSC for clarification as to whether our outdoor range is accessed / used during the annual fireworks display – no response so far.							
	Standing Items							
4	Finances							
4.1	<p>Report from Treasurer: Balances as of 19-11-25</p> <table> <tr> <td>Current Account:</td> <td>£ 6,616.34</td> </tr> <tr> <td>Deposit</td> <td>£ 26,813.63</td> </tr> <tr> <td>Total</td> <td>£ 33,430.27</td> </tr> </table> <p>Key items since October 1st 26 renewals and 5 new members. Paid our affiliation fees from the whole renewal process ie from Sept 1st £1000 of income for beginners courses No expenditures of note, just day to day costs.</p> <p>Budget The Budget for the year will be updated to reflect the day to day running costs where submitted by individuals and the following known projects only</p> <ul style="list-style-type: none"> • Hot water heater in to the toilet along with plumbing and electrical miscellaneous • Electric strimmer and visor <p>The following “projects” have been floated but not discussed in detail nor have outline costs been pulled together and so are not in the budget as such</p> <ul style="list-style-type: none"> • For each of petrol strimmers, push mower, ride on mower either servicing costs and then income from sale OR cost of disposal • Clearance of the scrub area being shooting plus <ul style="list-style-type: none"> ○ Decking ? ○ Shelter? • Mezzanine removal • Indoor target wall 	Current Account:	£ 6,616.34	Deposit	£ 26,813.63	Total	£ 33,430.27	
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5	Building							
5.1	<p>MP/KH reported: Hand over /updating of docs is ongoing The asbestos checks are up to date. The fire regulation checks are up to date.</p>							
5.2	<p>Roof: Dave Mace (former surveyor) has offered to do a presentation to the committee to set out the possible options available to us for the roof. Committee agreed this will be very useful</p>	PR to issue invitation to Dave to the next meeting						
6	Safeguarding							
6.1	No issues to report							
6.2	MD is working with JB on parental consent procedure.	MD/JB to report to						

		next committee.
6.3	SP pointed out that on the Safeguarding page on the website, we have a picture of MD but it still says Idris Feather underneath.	PR to update
7	Wells Sports club	
7.1	LE advised that the Lease negotiations are still ongoing.	
7.2	LE informed the committee that, when the new lease is agreed, she will not be standing as Trustee and therefore, in preparation for this, we will need to find a new volunteer to sign and lease and be trustee. LE advised that she has not yet told the other trustees or WSC	LE to provide info on being a trustee
7.3	MP asked about costings for the new lease – LE understands that WFC has paid their costs already.	
8	SCAA and GWAS	
8.1	LE and SM attended a recent meeting on Zoom	
8.2	Peter Brooks (County Judge) has offered to do a presentation on judging, scoring, timings, traffic lights etc. It was agreed that this would be a valuable opportunity for all club members (inc Young Archers), especially newer members. It was agreed that arranging for this to take place on a Saturday would be preferable so Young Archers can attend.	JB and PR to liaise for some dates to offer to Peter Brooks
8.3	SM reported that other clubs have complained about lack of access to coaching, and during the zoom meeting offered to canvas WCA coaches to see if they would be willing to run a coaching day for visitors from other clubs. All agreed this was a good, and potentially profitable idea for the club, with the suggestion that such a day could be held on a Sunday, for a fee as yet to be decided.	SM to take forward to coaches
8.4	LE put forward her congratulations to all the winners at the recent Indoor Somerset Championship at Hutton Moor.	
	Additional Items	
9	Membership	
9.1	102 members – 1 remains unpaid	
9.2	SP asked for thoughts on the new Taster Sessions (2 Thursday evenings charged at £5 each) being offered to those to have completed a Beginner's Course to enable them to get a feel for the club and meet other members before committing to joining. She reported that while 4 Beginners Course people took up the offer, there were several no shows but coaches had spent time preparing and setting up for them. Of these 4, so far only 1 has actually joined the club. Various ideas were discussed to help prevent no shows, but it was agreed that, at this point, this is a discussion for the coaching team rather than the committee, plus we have probably not trialed it for long enough to make a clear judgement.	
10	Boss Maintenance	
10.1	The indoor bosses have been repaired There is no date set for repairs to the outdoor bosses	
11	Corporate ID	
11.1	SM explained that she would like to take the club forward with a more cohesive brand identity. This may involve redesigning some items and	SM and PR

	defining a colour palette and font group to be used across all branded items. SM and PR have experience with brand asset packages and the committee agreed that they should work on some style guides for future approval	
11.2	Mascot: SM asked if we would officially like to adopt the badger as our mascot. This was agreed unanimously	
11.3	JB explained that part of the work he is doing with the Young Archers is to create a feeling of belonging, to which end they have designed a hoodie with a hooded archer badger on the back (mock up was shown to committee). The Hoodie is to be monochrome – black with white printing. SM and PR questioned the font to be used which is not in line with any fonts currently used, and it was explained that this had been specifically chosen by the Y/A as it was slightly grungy/edgy. Agreement was reached that the hoodie production could go ahead with the proviso that the club badge be used on the front, and JB was asked to send SM/PR the greyscale image of the badge they intend to use.	JB to confirm hoodie badge image
12	AGM	
12.1	Hall of Fame A suggestion was made at the AGM that we create a Hall of Fame to celebrate the outstanding achievements at the club. It was agreed that this would be a great thing to have, particularly to show beginners and visitors to the club. With inclusivity in mind, it was decided that this should include acknowledgements of service to the club/sport, as well as sporting achievements and awards. Placement – a new, dedicated page on the website, and on a TV screen via memory stick in the club house to make updating easy, sustainable and cost effective. (MP suggested he might have a TV screen that can used for this) A request for nominations will be included in the newsletter.	MP – TV screen? PR – newsletter / website
	12.1.2 – During this discussion, the display of our growing collection of trophies was briefly touched on, at which point LE raised the question of making sue we had adequate insurance to cover them, as some of the older pieces are quite valuable	PG to check our insurance policy
12.2	Signing In Book A request was made to reposition the Signing In Book to avoid the unnecessary traipsing in of mud for those shooting outside, and also to help prevent it being walked past / forgotten about. Initial ideas had been to place it in the lobby, however this would involve the addition of shelving, and could potentially cause a bottle neck with people signing in while others are trying to enter/leave the building. After much discussion the signing in book has been moved to under the white board in the Set Up Area for a trial period to see if this makes any difference to the mud / people forgetting.	PR to include in the newsletter
12.3	Inclusivity and Accessibility Mention was made of the wording on the website being geared very much towards to progression and competing, which may be off putting to those who wish to shoot socially or “for fun”. PR provided draft wording of a small addition to an existing paragraph to rectify this – all agreed to the wording.	PR to update website

	It was also noted that there was little no mention of whether or not we are an accessible club for the disabled. While there is a brief mention of this on the Beginner’s Course page, it was correct that there was no actual Accessibility Statement. PR provided draft wording of this, reflecting the fact that we welcome all and will do all we can to accommodate, but that our building has certain limitations. All agreed for this to be added to the website on the “The Club” page.	
13	AOB	
13.1	Honesty Box - PG expressed his disappointment that he recently put some kit in the honesty box which has now gone, but no donation was made for it.	PR to put reminder in newsletter
13.2	Christmas Tree – MT offered to lend her Christmas tree to the club. PR will decorate minimally, with all club members then being invited to donate one bauble each to make it a proper club tree. The Golden Badger created by MR will be used as the tree topper.	MT / PR
13.3	Christmas Event – it is too late now to book anywhere for a festive event outside the club. We will therefore plan to do something in January instead.	JC
13.4	Christmas Fun Shoot – Date agreed for Thurs 18 th December. JC to organize.	PR to put in newsletter
13.5	St Nicholas Shoot – Date agreed for Sat 27 th December in order to include Y/A.	MP to organize & provide sign up details to PR for newsletter
13.6	Y/A Instagram Page – JB asked if he could set this up, to focus on advice and coaching rather than individuals. It will comply with all regs regarding images of under 18s. This was agreed to.	JB to provide regs to SM/PR and set up page
13.7	Club Socials (The Club @ The Pub) – December has too much going on to squeeze this in so this will restart in January with the regular date of THIRD Wednesday of the month.	PR to put in newsletter
14	Date for Next Meeting	
	Wednesday 7 th January 2026 at 6.30pm	
	Meeting ended at 19.49	

WELLS CITY



YOUNG ARCHERS