Wells City Archers

Minutes

Wednesday 22 July 2026 at 6:30 pm

Wells City Archers Club House

Present	Mandy Thorpe	Acting Chair /Housekeeping
	Pam Rowse	Secretary / Publicity
	Paul Grinham	Treasurer
	Mike Phillisкirk	Head Coach
	Sheila Pickthorne	Membership
	Matt Rowse	Records
	Ken Hill	Building
	Mandy Thorpe	Housekeeping
	Matt Dunn	Welfare
	Jay Nickholds	Outdoor Range
	Lynne Evans	President
Also Present	Graeme Gillies	Trustee Elect

1	**On Target Presentation from AGB**	
	Ally Miller from AGB gave us the On Target Presentation and answered some questions. Ally said she will send us the information from the presentation.	MT to circulate to the committee when received.
2	**Apologies for absence**	
	John Baker, Jane Clulow, Andy Bartin Also not in attendance: Paul Hughes	
3	**Minutes of the last meeting**	
	Approved.	
4	**Matters arising**	
	4.16.3 Target height has still not been corrected and the new wheels have still not been deployed.	MT to nudge PH
	4.3a Roof spot repairs are still waiting for the right weather as the materials to be used need cooler temperatures for application and no wind.	KH and MP
	4.3b PR confirmed that the latest version of the Governance document has been published in the Members' area of the website	
	4.3c The additional range signs have arrived and are awaiting deployment. JN confirmed he has purchased the required chicken wire to support them. Volunteers are welcome to help JN put them up, and strengthen the existing signs. PR to write letter to WSC after the signs have been up for a few weeks.	JN to arrange deployment of banners PR to write letter
	3d (6.1) MD reported that the review of the AGB updated safeguarding policies was complete and that there are no noteworthy changes. MR asked to clarify the policy on parents having to stay with Young Archers as this was mentioned during the On Target presentation as no longer being	

	a requirement. MD confirmed this was the case as long as the required number of suitably qualified coaches are present, and further clarified that this only applies to structured sessions such as YA or Next Steps. Junior aged archers using club facilities outside of these sessions still need a parent/guardian to stay with them. MP then reminded us that technically the term "junior" applies to under 21s which makes the application of the safeguarding rules slightly silly, but we nevertheless have to follow the rules. We were all reminded that, should we find ourselves alone with a junior aged archer at any time, we must send them back to their guardian.	
	4.12 MT explained that we will fully discuss the 2026 plan in the next committee meeting (due to the On Target Presentation we were focusing on short and/or urgent items for this meeting), and establish which items we can moved forward with and which items we are putting to bed.	MT / PR to carry forward
	4.12.1 Shooting line to be discussed at next meeting	MT / PR to carry forward
	4.12.2 The old mower that was in the shed has been got rid of, and MT has moved all the spare wood and foam into the shed.	
	4.12.3.1 Mowing is now taking place weekly	
	4.13.3 SB is lending us his Gazebo for the Maria Eden	
	4.14.1 MT and PR were tasked with investigating Fishing Umbrellas for temporary shade cover behind the shooting line – both completely forgot about this and gave apologies. However the tarpaulin rig that GG fashioned for Dunster may suffice, if there is enough free ground to anchor the ropes.	
	4.15.1 SP is now liaising directly with LE about the Beginners Course dates	
	4.15.2 Pricing structure for possible 1 to 1 coaching deferred for the next meeting	PG / PR to carry forward
	4.15.4 A note about our maximum shooting distance on the outdoor range went into the newsletter. With the grass now being kept short it is not so obvious as to whether this is still happening or not.	
	4.15.5 National Volunteers Week was acknowledged and promoted	
	4.15.6 Making better use of YouTube channel has been / is being discussed by the coaches.	
	## Standing Items	
5	## Finances	
5.1	**Treasurer's Report: Committee Meeting: July 22nd 2026** Total Funds as of July 20th £ 31,569.90 held as Current Account: £ 3,074.88 Deposit £ 28,495.02 **Key items since June 3rd** Expenditures • £234 for the new range warning notices • and we have now moved to weekly grass cuts so £168 every 4 weeks Income • £606 from course bookings • £745 from 3 new and 3 renewing members	

	I am now forecasting that at the end of the year we will have a surplus for the year of around £7,000. However, this will very much depend on how many members renew in September and who leave it until early October. The main cost that I am currently forecast for the near future is around £860 on foam but the delivery date is unclear.	
5.2	PR added that we have now upgraded the Mailchimp account to the basic paid version at a cost of around £12 per month (it varies slightly due to exchange rates). This was done as our mailing list had exceeded 100, which meant the limit of 500 mailings per calendar month on the free account would not cover us in a five Friday month. PR went on to explain that the paid account gives us more tools such as extra logins for additional users, the ability to upload a secondary mailing list which would include ALL club email addresses (rather than just those who have opted in to the receive the newsletter) for use under the "Legitimate Interests" clause of the GDPR, and also the ability to schedule the sending of the newsletters, which she is finding very useful.	
6	Building	
6.1	All regular checks are up to date	
7	Safeguarding	
7.1	Nothing to report	
8	Wells Sports club	
8.1	LE explained that the last meeting was postponed as WSC had nothing new to report. GG has raised a number of legitimate issues with our solicitor, which, after going to some lengths to clarify that there is no "Trust" involved (the term "Trustee" seems to have caused some confusion), we now seem to be at an impasse as to what to do next. LE thinks some of the obstacle may because our existing lease was signed with Mendip Borough Council which no longer exists, and is now being honoured (and the new one will be signed) by SCC. As it stands the existing lease remains in place.	
9	SCAA and GWAS	
9.1	Nothing to report from LE	
	Additional Items	
10	Maria Eden	
10.1	Ahead of the meeting MR had warned the committee that, very last minute, the Bishop's Palace had been in touch to change the setup arrangements, due to them having a wedding at the venue the day before. It had previously been confirmed by them that we and Indigo could arrive at 5pm and set everything up as per previous years. The Palace had requested that this be pulled forward to 4pm, that we must be done by 6.30pm and, initially, that we could not put up the Gazebos, fences or hazard tape. MR spoke to Jason at Indigo and confirmed that it was not possible for them to come any earlier, but that they could arrive early on the Sunday morning. It has therefore been arranged that a partial set up will take place on the Saturday afternoon – the palace changed their position on the gazebos and have said we can now do everything apart from the hazard tape – and the start time of the event has been pushed back by half an hour to allow for continued set	

	up on Sunday morning. If this works well, it is possible we may adopt this plan going forward.	
11	2026/7 Fees	
11.1	PG presented his proposal for fee increases as of 1st October 2026 (attached)	
11.2	JB had previously proposed that the cost of progression badges be included in the fees. This has been ruled out for the seniors as not everyone is interested in the badges and we do not think it fair to make those who aren't subsidize the badges for the those who are. However the YA universally seem to collect their badges so this seems a sensible approach for them. MR questioned whether the £6 per head that JB has worked out is sufficient to cover all the badges – it was agreed to try this for now and monitor.	
11.3	LE suggested that the £2 increase for the one non-shooting member was possibly unnecessary. This was agreed by all so will not be applied.	
11.4	All other increases were agreed	
12	Beginners Resources	
12.1	MT explained that she would like to create 8 full kits for use in the Beginners' Courses. These would contain: • Arm Guards • Finger Slings and Tabs • Bow Stringers • Barebow Tabs This would be stored in 8 kit bags, numbered to correspond with the bows, so those on the courses would be using the same kit each week and know where to find it. The kit bags would be kept in the lockable cupboard in the range. (The slings and tabs would be broken in by coaches / experienced club members). Some items needs to be purchased and MT has costed this at around £200-£250 in total and asked for approval for the purchase. This was agreed.	MT to purchase
12.2	SP added that, in the most recent course, they had more left handers than we have left handed risers. This was managed by two of them being right-eyed so were able to use right handed risers, but going forward we could do with another left handed riser. It was agreed to cost this, plus some additional arrows	MT to cost while at Indigo
13	AOB	
13.1	JN complained that the "compost" area at the end of the outdoor range is growing by virtue of the fact that whoever is adding to it is increasing the footprint rather than adding to the top. PR was asked to write to WSC to ask that it be better contained	PR to write letter to WSC Secretary
13.2	LE mentioned that there had been an overnight camper at the bottom of the outdoor range. It was dealt with at the time and nothing further has come of it as yet.	
18	Date of Next Meeting	
	Weds 2nd September 6.30pm	
	Meeting ended at 20:03	

Membership and Affiliation Fees in £	Oct23-Sep24	Oct24-Sep25	Oct25-Sep26	Oct26-Sep27	Increase over last year	
WCA Membership					£	%
Senior	170.00	173.00	173.00	176.00	3.00	1.73%
Over Govt. Retirement Age	153.00	156.00	156.00	159.00	3.00	1.92%
Junior (under 21)	80.00	82.00	82.00	90.00	8.00	9.76%
Junior (under 21, child of senior member)	73.00	74.00	74.00	82.00	8.00	10.81%
Disability	0.00	50.00	82.00	84.00	2.00	2.44%
Non-shooting	30.00	30.00	30.00	32.00	2.00	6.67%
County						
Senior	6.00	6.00	6.00	6.00	0.00	0.00%
Junior (under 21)	2.00	3.00	3.00	3.00	0.00	0.00%
Disability	0.00	0.00	0.00	0.00	0.00	0.00%
Region						
Senior	6.00	8.00	8.00	8.00	0.00	0.00%
Junior (under 21)	3.00	3.00	3.00	3.00	0.00	0.00%
Disability	0.00	0.00	0.00	0.00	0.00	0.00%
AGB						
Senior	50.00	60.00	65.00	70.00	5.00	7.69%
Junior (under 21)	13.00	20.00	25.00	30.00	5.00	20.00%
Disability	13.00	20.00	25.00	30.00	5.00	20.00%
Non-shooting	0.00	0.00	0.00	0.00	0.00	0.00%
Total cost to a Member					£	%
Senior	232.00	247.00	252.00	260.00	8.00	3.17%
Over Govt. Retirement Age	215.00	230.00	235.00	243.00	8.00	3.40%

Junior (under 21)	98.00	108.00	113.00	126.00	13.00	11.50%
Junior (under 21, child of senior member)	91.00	100.00	105.00	118.00	13.00	12.38%
Disability	13.00	70.00	107.00	114.00	7.00	6.54%
Non-shooting	30.00	30.00	30.00	32.00	2.00	6.67%